

Minutes of the Hartland Public Library

Board of Trustees

Regular meeting on June 13, 2019

Submitted by Amy Reichert

- A. CALL TO ORDER at 6:03 p.m. was made by Janet Schmitt. Present were Board members, Janet Schmitt, Michele Plank, Jay Williams, Amy Reichert, Brianna Rasmussen, Jeff Pfannerstill, and Library Director Laura Gest. Lee Bromberger was absent. Staff member Heidi Bauer and intern Keely Bannon were also present.
- B. PUBLIC COMMENT: come to the Reel Conversations.
- C. Minutes of the May 16 meeting were reviewed. Williams made a motion to approve the minutes from the May meeting. Reichert seconded the motion and it carried.
- D. FINANCIAL AFFAIRS.
- E. Motion to approve the May bills was made by Plank and seconded by Williams. The motion carried
- F. The status of the budget was reviewed, it is fantabulous.
- G. DIRECTORS REPORT:

1. Party in the Park was fantastic. Plank stopped by. 900+ attended.
100 more kids signed up for Summer Reading Program.
2. New Promethean panel from Hartland Lakeside School District.
Used many times already. Plaque ordered.
3. Intern Keely has one more week. Doing great.
4. Submitted grant proposal to Heart of Canal Street from
Potowotomi Casino. Plans are to get the money, then decide what to do
with it.
5. Fox Brothers Piggly Wiggly will be supporting our Summer Reading
Program. The Friends Group will be the Official Charity.
6. The village will start using ArchiveSocial to archive all their social
media accounts. The library will stop using their Twitter account.
7. Hartland-Lakeside reached out and Peter saw every kid between
5k and 5th grade and signed up a lot of kids for the SRP. Visited St. Charles as
well and shared a video with all library staff members about the dangers of
the summer slide with reading.
8. Peter and Emily will be doing a local scavenger hunt in Hartland.
Starting at the fire department and handing out cookies.
9. Ryan went to Swallow and did a wonderful presentation on the

history of Hartland and did a walking tour of the village.

10. Hartland Night out is August 8, 2019, 5:30-8. Coordinating with the police department. Ice Cream Social and they will bring over their cool things and we will have books. Fire Department will probably come, too.

11. Zoo pass is out and a hit. Woohoo.

12. Ryan and Laura went to Madison for an EnvisionWare presentation. RFID would allow for faster self checkout and more security. Overall efficiency.

13. Last year for our corporate reserve payment. We will need, at most, 25 computers next year. Discussion was had about the best way to purchase and how many we will need.

14. Statistics are looking great. There are direct correlations between increased circulation and programming. So woohoo for more programming!

F. OLD BUSINESS:

1. Purchasing Policy. Williams moved that we approved. Plank seconded. It passed.

G. NEW BUSINESS:

1. Waukesha County Library Standards Certification. Reichert moved to approve. Pfannerstill seconded. It passed.

2. It was decided to table the office elections for the July meeting.

3. Village Harassment Policy. Pfannerstill moved to approve. Williams seconded. It passed.

H. ADJOURNMENT. A Motion to Adjourn was made at 5:50 by Williams and seconded by Rasmussen. The motion carried. The next meeting is scheduled for 5:00 pm on Thursday, July 11, 2019.