

**VILLAGE OF HARTLAND
CEMETERY RULES
ADOPTED JULY 13, 1987
REVISED MARCH 14, 1988
Adopted with changes June 9, 2003
Adopted with changes April 28, 2008**

In order to maintain the aesthetic aspects of the cemetery and to allow for efficient maintenance, plot owners and visitors are asked to cooperate with the following regulations.

1. The Village reserves the right to approve all monuments.
2. The Village reserves the right to remove any decorations when they become unsightly, weathered, the construction deteriorates, or they are not in conformance with the requirements.
3. Prior to interment, a properly completed “Interment Order” is to be delivered to the Clerk’s Office by the Funeral Director.
4. No transfer or assignment of any lot, or interest therein, shall be valid without the consent of the Village Clerk and has been officially recorded in the records of the Clerk’s Office prior to any resale, transfer or reassignment of any cemetery lot.
5. A “Transfer Form” must be properly executed and delivered to the Clerk’s Office prior to any resale, transfer or reassignment of any cemetery lot.
6. Only flush monuments may be placed in Section F located north of the first entrance drive. The base of monuments must be flush with the ground and at least four inches larger than the monument.
7. No shrubs, bushes or trees are to be planted unless a \$200 endowment is paid to the Village to cover perpetual care and the type and location are approved by the Village.
8. The Village will be responsible for restoring the lawn on new graves and for filling sunken graves and re-establishing the lawn. All lawn will be restored with topsoil, seed and mulch.
9. The Village will cut grass, trim around monuments, trim bushes and trees. All debris including leaves, trash and deteriorated decorations/plantings will be removed by the Village.
10. **Decorations** – All decorations placed at grave sites are subject to the following requirements.
 - a. No holiday wreaths may be placed on grave before Thanksgiving Day.
 - b. All wreaths must be removed by April 1 or they will be removed and disposed of by the Village.
 - c. No wire, glass containers, tin cans, ceramic or clay pots, aluminum foil or other dangerous or unsightly material should be used to hold decorations.
 - d. No styrofoam boxes, tubs, shells, ornaments, chairs/benches, solar lights, wire, plastic border edging, coping, fencing, bricks, bark, rocks, gravel, wood, stuffed/artificial animals, pictures/frames, toys, figurines are permitted around the monument base or in the lawn.
 - e. Decorations are only permitted if they are securely fastened to the monument and/or base, do not protrude beyond the base and are of a material which will not result in a safety hazard.
 - f. Deteriorated/unsightly decorations will be removed and disposed of by the Village.

- g. Easel decorations are allowed for observed holidays including Memorial Day, July 4, Labor Day and Christmas. Such decoration will be allowed to be up seven calendar days before the holiday and fourteen calendar days after the holiday.
 - h. Only Village approved Veterans' flag holders will be allowed to display the American Flag.
11. **Artificial Flowers** – Artificial flowers are permitted but must conform to the following.
- a. Artificial flowers left over the winter must be removed and disposed of by May 1 or they will be removed and disposed of if they are deteriorated.
 - b. No artificial plants or flowers will be allowed unless they are placed in a proper bouquet holder such as a vase and are securely fastened in place. The Village will not be responsible for damage to vases that are not tied down during winter months.
 - c. Styrofoam, glass and wire holders are not permitted.
 - d. Deteriorated artificial flowers will be removed and disposed of by the Village.
12. **Annual/Perennial Flower Plantings** – Annual and perennial flower plantings are allowed but must conform to the following.
- a. Rose bushes, peonies, irises, day lilies, gladiolas, creeping flowers, vines and other plants which require exceptional care should not be planted.
 - b. Only low growing plants/flowers planted in front of the memorial are acceptable. They should not exceed eighteen inches in height. The planting bed should not exceed the width of the memorial or extend more than twelve inches away from it.
 - c. Flower beds must be maintained or they will be removed. All dead/wilted plants will be removed and disposed of by the Village.
 - d. Potted plants, hanging baskets, shepherds hooks and standing planters are not permitted.
13. Pet burials are not allowed.

Thank you for your cooperation.