

**HARTLAND WATER & SEWER UTILITY  
REQUEST FOR SEWER ADJUSTMENT**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Account No. \_\_\_\_\_

Reason for requesting an adjustment:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Fill in the following information for the year prior to this and the current year:

	PRIOR YEAR				CURRENT YEAR			
	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
Quarterly Bill								
Water Consumption								
Sewer Average								

Submit a copy of the plumbing bill or receipts showing what parts were needed to fix the problem, if you were able to fix it yourself.

The Village of Hartland has set a policy that if we adjust a sewer charge down after a water problem has been fixed; we will adjust the sewer charge up during the time of the occurrence of the water problem.